





Lotterease Enrollment Information for Prospective Families

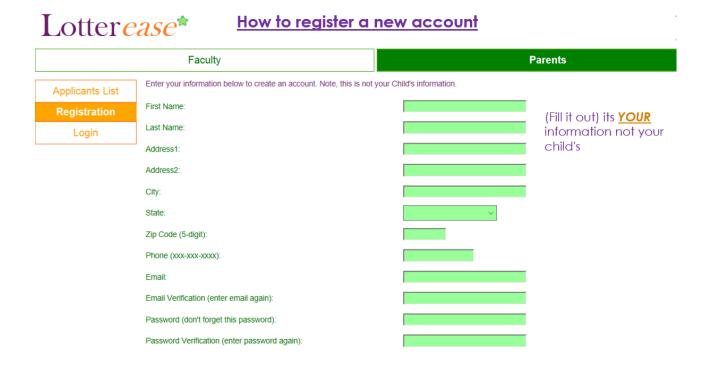
www.libertysteamcharter.org/enrollment ~ enrollment@libertysteamcharter.org

Initial Application Period: October 1-November 30

Initial Lottery: December 3, 2020 @ 6 pm

- LSC will be using a third-party system, Lotterease, to run our enrollment lottery for transparency and fairness. Since Lotterease is an independent system, the school staff do not have the ability to manipulate or adjust the lottery outcome. In addition, all activity that takes place with your application is tracked in a history log that you can view any time by logging into the parent portal.
- Please be advised that if you falsify any information during registration or enrollment, your child's application will be null and void, and admittance will be revoked. Any applications found to be falsified will be placed at the bottom of the waitlist.
- Enrolling is a two-step process via the online LSC website. First, you create an account and will receive emails from Liberty STEAM Charter School that an account has been created for you. Then, you will need to access your account to complete a short application and will then receive a separate email confirming that your child(ren) was entered into the lottery. You will be able to login to your account and change the password once it is created. For future years, you can use this same account to apply for LSC, so please keep your login information.
- Please be sure to add Liberty_STEAM_Charter_School@lotterease.com as a contact to ensure these emails do not go to spam. LSC is not responsible for emails or deadlines that are missed.
- Once the lottery results are verified on December 4, you will receive an email and a text message if your child was selected, and an email if your child was waitlisted.

STEP 1: SETTING UP YOUR ONLINE ACCOUNT



STEP 2: SETTING UP YOUR ONLINE ACCOUNT

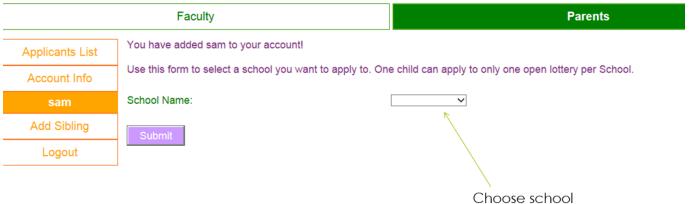


How to register a new account



STEP 3: SETTING UP YOUR ONLINE ACCOUNT

Lotter ease* How to register a new account



STEP 4: SETTING UP YOUR ONLINE ACCOUNT

Lotter ease* How to register a new account



STEP 5: SETTING UP YOUR ONLINE ACCOUNT



STEP 1: VIEWING A LIVE LIST OF APPLICANTS CURRENTLY REGISTERED IN THE LOTTERY

Lotter ease* How to view the applicant list



STEP 2: VIEWING A LIVE LIST OF APPLICANTS CURRENTLY REGISTERED IN THE LOTTERY

Lotter*ease**

How to view the applicant list

Faculty			Parents	
Applicants List	This is the current list of applica	ants. Login to edit or confirm your ch	ild's application.	
Registration	This lottery has not been run.			
Login	First Name	Middle Initial	Last Name	Pr
Now you can view the applicant list. *Hint* You can press Ctrl-F to search for your child! You can also log in to view your child's application.	S.	A.	J.	4520
	M.	E.	A.	7200
	S.	S.	Y.	7268
	A.	G.	H.	8069
	K.	M.	L.	7573
	U.	M.	В.	9814
	A.	L.	L.	0788
	N.	A.	M.	7858
	M.	S.	M.	0417
	A.	L.	N.	5147
	M.	A.	Z.	2787
	S.	R.	C.	3434

STEP 1: LOGGING INTO YOUR ACCOUNT

